

**Objectives set as the result of the 2003-2004 Academic Review Process
in the Division of Humanities**

Items raised in Self-study and Internal Review committee reports	Goals set for Division quality improvement	Due Date	Did the Division accomplish its goal?
Criterion 3 Outcomes Assessment	Does the division intend to have intended educational outcomes beyond those required for NCATE? NCATE standards may be sufficient. This should be discussed in a division meeting.	December 2004	
Criterion 3 Outcomes Assessment	Means of Assessment should be determined for the Communications majors. History may have too many Means of Assessment to manage. See Spanish major for a good example.	December 2004	
Criterion 3 Outcomes Assessment	Criteria for Success should be worked on for all of the Division's majors. History is the only major that reports any criteria. Is it possible to connect History's "criteria for success" to the individual projects (means of assessment) rather than the final course grade?	December 2004	
Criterion 3 Outcomes Assessment	Data collection and summarization should be worked on for all of the Division's majors. Collect data using your "means of assessment" during the 2004-2005 academic year.	April 2005	
Criterion 3 Outcomes Assessment	At least one division meeting in 2005-2006 (and subsequent years) to discuss data and make any necessary program improvements. These changes should be recorded in division minutes.	April 2006	
Criterion 2 and 4 - Staffing	The Academic Deans office should set up a formal exit interview process as mentioned in the Internal Review Committee's report.	April 2005	
Criteria 2 and 4 - Staffing	Chart, graph and report comparative data from other universities regarding Communication and English department staffing levels. Provide information concerning number of majors, number of students served and FTEs. Present a formal petition for additional staffing to the Academic Dean and President.	December 2004	

Criteria 1-5 Other items in the Internal Review Committee's report	Conduct one division meeting to address other matters raised in the report to see what improvements might be implemented by the division.	December 2004	
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Vice President for Academic Affairs

Division Chair

Other meeting attendees:

Doug Henning, Associate Academic Dean for Undergraduate Studies

Roy Rotz, Internal Review Committee Chair

Mark Ford, Director of Outcomes Assessment and Self-study